

Lab Access Renewal Procedure

Lab members who have lab access **need to get renewal done every six months (June/July and December/ January)**. Registration expires for all on 30th June and 31st December every year.

Extension is given every six months when the steps given below are strictly followed:

1. For renewal in June/ July, seminars on safety and contamination are arranged for lab members. Attendance is mandatory.
2. For renewal in December/ January, all lab members need to give the safety, contamination, basic clean room tests once again and clear them all.
3. During every extension:
 - ✓ Lab members need to meet IT team to check their profile for any modifications/ corrections.
 - ✓ Lab members need to declare that all the papers/publications associated with work done at IITBNF are uploaded in the repository at IITBNF with the approval by their supervisor.